

<b>Integrated Management System</b>	<b>Standard(s):</b>	ISO 9001:2015		Clause:	5.2
<b>Document Title:</b>	Safeguarding Policy			<b>ERYRI SCAFFOLDING LIMITED</b>	



## Safeguarding Policy Statement

We seek to ensure that all our employees are aware of what is required from them under the vulnerable adult and child protection policy and make sure that it is practised at all times.

It is the responsibility of each one of us to prevent the physical, sexual or emotional abuse and neglect of vulnerable adults and children.

We commit ourselves to avoid working in areas or interacting with vulnerable adults and children whenever possible but understand that this might not be possible on some projects.

This statement is to be brought to the attention of all staff and volunteers when they join, as part of their induction programme.

### ERYRI SCAFFOLDING LIMITED SHALL:

- Plan its work so as to minimise situations where the abuse of vulnerable adults and children might occur.
- Ensure that all employees know where the nearest telephone is in case of emergencies.
- Ensure employees working near vulnerable adults or children are suitably trained.
- To report any instances or potential issues they have identified.

### DESIGNATED PERSON:

Eryri Scaffolding Limited has a designated person who is responsible for dealing with any concerns about the protection of vulnerable adults or children.

### RECORDING:

The designated person will make notes and keep confidential records of any disclosure or concerns they or another employee has and seek advice from the Social Services Department or the Police.


Employees must ensure that their recording of facts, incidents, assessments, referrals, case discussions are all sufficient, accurate, concise, up-to-date, legible, dated and factual. Opinions should be kept to a minimum and backed up by factual evidence. Any supporting evidence should be preserved and clearly labelled. These records must be stored in an individual file and stored securely in a manner that safeguards the individual's right to privacy and security. These records are available to individuals on request (not third-party information) and may be used as evidence in disciplinary proceedings or in civil or criminal prosecutions.

### WHISTLE-BLOWING:

Employees are encouraged to take action when suspicious that abuse is occurring – no matter what the setting, who the perpetrator is or who the victim is. Eryri Scaffolding Limited will respect and not penalise those who stand up for anyone who is suspected of being abused. Staff have a responsibility to report any occurrences or suspicions of adult abuse. Staff who report abuse are protected by the Public Interest Disclosure Act 1998.

### REMEMBER:

It is important that everyone in Eryri Scaffolding Ltd is aware that the person who first encounters a case of alleged or suspected abuse is not responsible for deciding whether or not abuse has occurred. That is a task for the professional vulnerable adult & child protection agencies following a referral to them of concern about someone.

<b>Signed:</b>		<b>Mr. Daniel Wood</b>
<b>January 2020</b>	<b>Managing Director – Eryri Scaffolding Limited</b>	

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